

CROWLEY'S RIDGE ACADEMY

Employment Application (non-certified)

Last Name _____ First Name _____ Date of Birth _____

Residential Address _____ Phone # _____

City, State & ZIP _____ Social Security # _____

Position Applied For _____ Date Available to Work _____

Hours Available (check all that apply): Full Time Part Time Substitute

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, which has not been annulled, expunged or sealed by court? If "yes," please attach an explanation. No Yes

Are you related to any CRA employee or board member? No Yes

If "yes," please list their name(s): _____

By checking the box below, you acknowledge that you understand that Crowley's Ridge Academy is a private, Christian school affiliated with churches of Christ. As such, the school seeks to hire employees who are active members of a church of Christ congregation. The school may seek information related to your church membership and participation as part of the interview process. Further, the school expects its employees to live according to biblical principles as outlined in the Employee Handbook. You may request a copy of our handbook at any point in the application/hiring process.

I understand and acknowledge the school's policies and expectations.

Are you 18 years of age or older? No Yes Are you a legal resident of the United States? No Yes

Are you fully able to perform the essential functions of the job for which you are applying? No Yes

Have you served in the US Military? No Yes (If "Yes," please list branch of service, dates & last rank)

Do you have a high school diploma? No Yes _____
List the High School you attended

Circle the appropriate choice regarding college work:

No college hours Attended some college 2-year degree 4-year degree Graduate degree

Field of Study and/or Degree(s) Attained: _____

Work History

List all employers, beginning with most recent position.

Employer/Company Name Job Title/Position

Beginning/Ending Dates of Employment Starting Salary Ending Salary

Job Duties/Responsibilities

Supervisor's Name Supervisor's Email Address or Phone #

Reason for Leaving

May we contact this employer for a reference? No Yes

Employer/Company Name Job Title/Position

Beginning/Ending Dates of Employment Starting Salary Ending Salary

Job Duties/Responsibilities

Supervisor's Name Supervisor's Email Address or Phone #

Reason for Leaving

Employer/Company Name Job Title/Position

Beginning/Ending Dates of Employment Starting Salary Ending Salary

Job Duties/Responsibilities

Supervisor's Name Supervisor's Email Address or Phone #

Reason for Leaving

References

Please provide 3 personal references that are not related to you.

Name # Years You Have known this person

Reference's Email Address Reference's Phone Number

Name # Years You Have known this person

Reference's Email Address Reference's Phone Number

Name # Years You Have known this person

Reference's Email Address Reference's Phone Number

By signing below, you signify agreement with the following:

- Crowley's Ridge Academy may seek more information regarding your education, employment history, and your references in the course of determining your suitability as a candidate for employment.
- A federal background check and/or drug screening may be required prior to employment.
- I have read and understand the information on Page 1 of this application regarding the school's church affiliation.
- The information I have provided is accurate to the best of my knowledge.

Signature

Date

Crowley's Ridge Academy

606 Academy Drive
Paragould, AR 72450
(870) 236-6908